



# **ENDEAVOUR SCHOOLS**

## **Early Childhood Information Booklet**

**(Incorporating Kindergarten & Pre-Primary)**

## **A Friendly and Fun School**

**ENDEAVOUR SCHOOLS**  
38 Endeavour Drive  
Port Kennedy WA 6172

**Telephone Number** 9591 6100

**Email** EndeavourSchools@education.wa.edu.au

**Website** www.endeavourschools.wa.edu.au

**Dental Therapy** 9524 5101

**Canteen** 0402 987 489

**Key School Staff**

Principal (Primary):	Chris Burgess
Principal (ESC):	Jayne Gorbould
Deputy Principals:	Greg Croll Sandra Adam
Manager Corporate Services: School Officers:	Lorelle Potsey Jessica Cowper Natalie Land Rita Blyth

**OVERALL SCHOOL HOURS:**

**School commences:** 8:35am (class doors open at 8:25am)

**Recess:** 10:25 - 10:50am

**Lunch:** 12:30 pm - 1:05pm

**School ends:** 2:45pm (Mon—Fri)  
Please note lunch and recess times may vary based on class needs.

**KINDERGARTEN HOURS:**

**BLUE GROUP**

Full days Mon & Tues  
Wednesdays (odd weeks 1, 3, 5, 7 & 9)

**GOLD GROUP**

Full days Thu & Fri  
Wednesdays (even weeks 2, 4, 6, 8 & 10)

**Lunch:** 12.30pm - 1.00pm

## **Welcome to Early Childhood at Endeavour Schools**

We are sure that this is going to be an exciting year for all of us at Endeavour Schools. We welcome you and provide this information to help you and your child, which is in addition to the general school information booklet.

### **Drop-off and Pick-up**

Early childhood children need to be delivered to their classroom and supervised by a parent or other responsible person until classroom doors open at **8:25am**. If students arrive before **8.25am**, they are to wait with their parents in the undercover area. They will also need to be collected from the classroom by a responsible adult. Please notify school staff if someone other than yourself will be collecting your child.

Once students have arrived at school they may not leave the grounds unsupervised. A leave pass is to be completed in the office and taken to the class teacher when collecting students for appointments or due to illness. Teachers are instructed not to release students into the care of any adult without the appropriate leave pass.

Please note that for safety reasons the playground equipment is not to be used by anyone before and after school.

### **Clothing**

All children who attend Endeavour Schools are required to wear our school uniform. Uniforms can be purchased from the uniform shop on site. All removable clothing (e.g. jumpers) and possessions need to be labelled clearly with your child's name.



All children need to wear a wide brimmed or bucket style hat during outside activities throughout the year.

## Fruit / Recess

A morning recess session will take place daily. We ask that parents send along a piece of fruit or vegetable each day. These can be anything 'healthy', for example, apple, orange, mandarin, pear, banana, sultanas, carrots, capsicum, cucumber, watermelon, strawberries, cabbage, cauliflower, tomatoes, mushrooms, pineapple, etc. **We ask parents not to send any nuts or nut products (this includes peanut butter and nutella) to school due to some children suffering allergies.** Please note that children will require their recess snack even if ordering lunch as Kindergarten and Pre-Primary children are unable to purchase recess from the canteen. Drink fountains are available for children's use and drink bottles containing water are recommended.

## Lunch

At lunch time, the children will be seated for approximately 20 minutes and are required to eat their own lunch as provided by their parents. We strongly encourage children to eat a healthy, well-balanced lunch each day. Lollies and chocolate bars are not an acceptable part of lunch at school. **We ask parents not to send any nuts or nut products (this includes peanut butter and nutella) to school due to some children suffering allergies.**



Children may order lunches from the school canteen. Orders need to be placed at the canteen before school.

## Toys

Children are not to bring toys to school due to safety and security concerns. There are plenty of things to play with at school.

## **Classroom Helpers**

Helpers are always welcome at our school to come along and help the children learn. It is a valuable experience for both you and your child. Please see your child's class teacher to arrange a convenient time. Helpers can be any adult family member who has time to spare. All children gain from the involvement of people interested in their education. All classroom helpers are required to sign in and out at the front office.

NB: A confidentiality form must be completed by all classroom helpers.

## **Recycle Materials**

We use many materials at Endeavour Schools and we are great recyclers. Children can bring in any items that you don't need at home. Listed below are some of the items that are always needed at our school. Please feel free to send along any other items that we have not included. We will find a use for them.

Containers such as ice cream, margarine, yoghurt, cream, etc.

Cotton wool balls	Wool
Plastic bottle tops	Pop sticks
Boxes – any size/shape	Silver paper
Straws	Gum nuts
Ribbons, braiding, lace	Buttons
Paper plates	Gladwrap / Alfoil rolls
Wood scraps (small)	Wrapping paper
Small mosaic tiles	Magazines
Paper – computer/wallpaper	Cards

(\*No toilet rolls or kitchen rolls please - for health and safety reasons)

## Kindergarten Attendance & Requirements

Endeavour Schools has a 15 hour Kindergarten program, where children attend 5 days per fortnight. **Once a student is enrolled, attendance is compulsory and attendance is expected for all sessions.** If your child is absent, an explanation (verbal and/or in writing) must be provided within 3 days of returning from an absence.

Each child will need these resources for the forthcoming year. Your child requires the following items for Kindergarten:

- 4 x Whiteboard markers
- 1 x pkt of Chux Magic Erasers
- 6 x Glue sticks (Uhu / Bostik brand)
- 1 x pkt Windup Crayons
- 4 x Triangular HB writing pencils
- 1 x A3 Portfolio Display Folder (Available from Port Kennedy News)

During the year your child will be able to use a variety of materials which are supplied by the school. However, we ask that you help us by providing the following items for use within our class.

If the **BOYS** could please bring:

- 1 x 1kg plain flour
- 1 x packet coloured pop sticks
- 1 x black permanent marker (Artline 70)
- 1 x pkt small uncoated paper plates

If the **GIRLS** could please bring:

- 1 x anti-bacterial hand soap
- 1 x box of tissues
- 1 x roll of paper towel
- 1 x pkt uncoated paper bowls

**We have asked for specific brands with some items.** Whilst we realise they cost more initially, from experience these brands will last all year not just literally 5 minutes!

All children are required to bring a school bag large enough to fit their lunch, spare clothes and any work they may bring home.

## Pre-Primary Attendance & Requirements

Endeavour Schools has a full time Pre-Primary program for five days a week. Pre-Primary is compulsory and full time attendance is expected. If your child is absent, an explanation (verbal and/or in writing) must be provided within 3 days of returning from an absence. A doctors certificate is required after 2 days absence.

Each Pre-Primary child will need these resources for the forthcoming year. Your child requires the following:

- 1 x cloth Library Bag (re-usable in future years)
- 1 x 500ml Antibacterial liquid soap refill
- 4 x 40g glue sticks - must be Uhu or Bostic
- 3 x whiteboard markers
- 6 x Faber Castel junior triangular lead HB pencils
- 1 x box of tissues
- 1 x A4 plastic document wallet (envelope style)
- 1 x pkt wind up crayons
- 1 x pkt of long pipecleaners
- 2 x pkt Chux magic erasers
- 1 x pkt plastic straws
- 1 x A3 Portfolio Display Folder (Available from Port Kennedy News)

During the year your child will be able to use a variety of materials which are supplied by the school. However, we ask that you help us by providing the following items for use within our class.

### **BOYS** to bring:

- 1 x pkt snaplock bags (snack size)
- 1 x pkt household sponges
- 1 x pkt of large paper plates
- 1 x kg of plain flour



### **GIRLS** to bring:

- 1 x pkt of Blu-Tack
- 1 x permanent marker
- 1 x pkt small paper plates
- 1 x paper towel roll

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All children are required to bring a school bag large enough to fit their lunch, spare clothes and any work they may bring home.

